

DELTA KAPPA GAMMA - Zeta Zeta Chapter
Promoting professional and personal growth for members and excellence in education
August 16, 2010
Minutes for Board Meeting



Business Meeting

- I. Call to order: 10:05 a.m. by President, Stephanie Brown-Myers
Those present were Lynne Heyne, Denise Dolan, Jeanne Gelwicks, Donna Bell, Lois Sherwood, Valerie Kellner, Gail Costello, Pam DeBernardi, Sue Robinson, Bobbie Mortensen, Stephanie Brown-Myers, and Kit King
- II. Review of Executive Board Meeting: In the absence of Linda Swatek and Elaine Penning, recording secretaries, Kit King agreed to take the minutes at this meeting. The theme of Enjoying Life Long Learning will be used. Stephanie reviewed the format of the agenda, calling attention to the committee planning guide. Connections will be made via committees, with the purposes (Fellowship, Honoring Distinctive Service, Scholarships, Legislation, Personal & Professional Growth and Service, and Informing Members of Current Economic, Social, and Political Education Issues) woven into programs throughout the biennium. Approval of last Executive Board Minutes will be done at the next Executive Board Meeting. The minutes from the last Board meeting, held June 13,2010 have been posted and approved.
- III. Treasurer's Report - Sue Robinson, Treasurer
 - A. Sue Robinson reported that we have spent \$6500 set aside for Tuition Grants with \$469.32 left in that account. Kathleen Herrmann, Wendy Rick, Catherine Jaske, Nechia Miller, and Lorena Murilla were all awarded and paid \$1300 each. They will be recognized at the September meeting.
 - B. Proposed Budget Item from Executive Board provided for the purchase of a computer for the treasurer to use for chapter business to replace aging equipment and update technology. A total of \$1000 was approved (\$500 HP laptop, \$100 Quicken Program, Flash Drive, printer and cartridges to be included in purchase not to exceed \$1000). The money is from the carryover from last year's budget. The motion for the budget item was made and approved.
 - C. Overview of Chapter Finances: No activity over summer except for Tuition Grant awardees. Sue suggested that we pay for the recipients, but ask that guests pay for themselves. There was discussion of whether the cost of the dinners will come from the chapter funds or the committee's budget. This year the money will come from the Scholarship/Grant committees budget. Moved and approved that this policy be stated in the letter written to them.
- IV. Review Duties of In-coming officers and committee links: Stephanie Brown-Myers reported that we will review these committees and links during the September meeting, and ask that those present sign up for a committee if they have not already done so. She still has several people to contact. In the future, when she sends out an agenda if Stephanie does not hear from the committee chairs, she will remove them from the

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agenda. At the September meeting, all committee chairs will stand up and give an overview of their committee and purpose (not to exceed 2 minutes - Kit will time them).

Post-its will be available for sign ups.

V. Committee Structures

SOCIETY BUSINESS COMMITTEES:

FINANCE: Sue Robinson (Audit by Sydney Allison and Paula Tye to be done by October deadline)

MEMBERSHIP: JoeAnne Doyle and Gail Costello

To help with the Membership Drive and as an incentive, six tickets will be given to each member paying their dues on or before the September 13th meeting. The tickets will be entered into a drawing for a free dinner. The winner will have their check returned to them for that night, or a credit will be given for a future dinner.

EDUCATIONAL SERVICES:

COMMUNICATIONS: Jeanne Gelwicks reported that she will continue to pursue publicity for the chapter, by branding DKG in many ways. We will begin the fall meeting with viewing the DVD of Delta Kappa Gamma and its founding members. She will ask for a suggestions for help with public relations, and will pass out the Chi State Survey Form section at the fall meeting to have members rank their preferences for the Professional Affairs Committee's legislative priorities. Joe Anne Doyle and Gail Costello will be asked to fill out the membership committee concerns for declining membership; the group voted on a two day preference for leadership development workshops: and Carol Rowley and Pam DeBernardi will be asked to give input on how the Scholarship Committee can be more effective in increasing the number of funds available to members.

SCHOLARSHIPS: Carol Rowley was not present but co-chair Pam DeBernardi presented the names of the Tuition Grant Recipients as listed in the treasurer's report. Jeanne Gelwicks noted a need for terminology clarification. Scholarships are for members, Tuition Grants are grants, not considered scholarships.

YEARBOOKS & ROSTERS: Roseann Krane will continue to produce yearbooks and rosters, and Kit King will be the editor of chapter newsletters.

HOSPITALITY: Bobbie Mortensen will continue to provide hospitality surprises and will coordinate the raffle. Debbie Grilli will collect the ticket money as usual, and supervise the raffle.

Reservations: Denise Dolan passed out menu selections for the year.

VI. New Business

- A. Programs: Stephanie directed us in a discussion of themes of our purposes and agenda for the September meeting. Lynne will bring and disseminate the "What's

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Happening” sheet to allow members to share events in their lives. Tentative Programs were set as follows:

- i. **September 13th** : (Purpose: Fellowship and Grants/Scholarships) Tuition Grant Recipients will be introduced and Committees will be announced.
 - ii. **October**: (Purpose: Legislative, Fellowship) Sunday in October (possibly the 3rd) tea and cookies at Stephanie’s house for meeting with League of Women Voters representatives. The meeting is designed to offer a meeting enabling members a chance to invite prospective members and those not in our chapter so they can become familiar with our purpose. Val will contact the League. Also in October is Area III conference. Honoree will be turned in by Oct. 1st to Kit who is typing up the program and bios for awardees.
 - iii. **November** (Purpose: Fellowship and Honoring Distinctive Service) 25 year pin ceremony accompanied by display of albums from past years.
 - iv. **January** (Purpose: Current Social issues) Speaker from VESTIA, organization who distributes our backpacks and holiday gifts for teens.
 - v. **February** (Purpose: Informing Members of Current Economic, Social, and Political Education Issues and Professional Growth and Service/World Fellowship) Joint meeting with AAUW who will provide Fellow speaker.
 - vi. **March, April and May** will be determined by committees who will give input to Vice Presidents in charge of Programs, Valerie Kellner and Donna Bell. A second “open” meeting will be held in the spring addressing the new technology being used in schools. The goal is to open this meeting to prospective members.
- B. Bylaws changes: Kit King, Lois Sherwood, and Stephanie Brown-Myers will meet to revise the bylaws to reflect constitutional changes that were approved at DKG International Conference. The proposed changes will be posted on our web page.
- C. Raffle considerations: It was decided that we needed a change in raffle procedure as it was not cost effective. For the first month we will try something new. Each member who is responsible for bringing a raffle item will put in \$10.00 into a “Door Prize Pot” instead of bringing a gift. Members will purchase tickets to win the Door Prize Pot total amount. There will be one winner. We will poll the members for their reaction to this type of raffle at the end of the night.

VII. Adjournment at 12:15 p.m.

Respectfully submitted by Kit King (acting Recording Secretary)

August 15, 2010